



## 420 Monthly Committee Meeting

11th October 2021 at 7.30pm

### Google Meet Call

#### Attendees:

Steve Davies (SD)	Jon Meadowcroft (JM)
James George (JG)	Chris Braund (CB)
Tim Rush (TR)	Louise Davies (LD)
Lucy Bennett (LB)	Ellie Rush (ER)
Jess Lavery (JL)	Ben Rayner (BR)
Sharon Davidson-Guild (SDG)	
Andy Taylor (AT)	

#### Apologies:

Joff McGill (JMcG)  
Izzy Massey (IM)  
Oli Meadowcroft (OM)  
Oscar Cawthorne (OC)  
Thomas Clayton (TC)  
Tiffany Cawthorne (TC)

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#### Minutes

1.	<b>Apologies:</b>	Apologies were noted.
2.	<b>Minute Approval:</b>	The minutes from the meeting on 9th September 2021 were approved.
3.	<b>Chair Update:</b>	<p>SD confirmed that actions would be captured on Action Log and committee members should update this with updates ahead of each meeting and that open actions would be reviewed each committee meeting.</p> <p>SD went through actions from previous meetings.</p> <p>SDG updated the committee on the Class checking boat Insurance at the Nationals. It was explained to the committee that concerns had been raised that some boats were insured at the Youth Nationals and whilst the Class did this as a "one off" it was worth doing as a number of boats at the Nationals needed to go away and insure them.</p> <p>SD explained that he would be picking up discussions with the John Merricks</p>

		Trust on behalf of the Class.
<b>4.</b>	<b>Training Report:</b>	<p>CB confirmed that the early booking appeared to be working as designed; Itchenor is full 3 weeks in advance which allows time for further planning. Also confirmed that a number have booked into Grafham which is great from a planning point of view.</p> <p>CB confirmed that KB, JL and him had been looking at the training budgets for 2022 and it would appear that costs aren't being fully covered. CB explained that he expected to be recommending an increase of £10 per weekend for 2022 but that they would work with AT further and come back at the next meeting.</p> <p>CB confirmed that they had been continuing to work on the process of gathering qualifications from coaches that are regularly used. In the first instance these will be PB2 and First Aid. CB confirmed that Duncan West of RYA has confirmed that in addition to these qualifications coaches should also hold a minimum of Dinghy Instructor and/or Race Coach Level 2. This information will also be gathered as part of the exercise.</p> <p>CB informed the committee that the current Class Coach (Jess Lavery) had been offered the role of leading the Youth Squad and needed to step down as Class Coach. The committee all agreed that this was a loss to the Class but congratulated Jess on her new role and wished her luck. CB confirmed that this meant that there was now an opening for Class Coach; CB explained that Tim Rush would continue to hold the role of Transition Officer to bring new sailors into the Class and provide support for them and that Annabelle Catimole had been proposed as the new Class Coach. The committee agreed that they had no objection to this appointment.</p>
<b>5.</b>	<b>Finance Report:</b>	<p>AT confirmed that he'd looked at the training numbers previously mentioned by CB and agreed with CB's comments.</p> <p>AT confirmed that the bank account was currently very healthy from all the recent income from events/training as there was a timing challenge with invoices being received.</p> <p>High level summary was that currently no issues with the finances and everything was stable.</p>
<b>6.</b>	<b>Sailing Report:</b>	<p>SD raised some concerns regarding the role of Safety Officer given JMcG's recent absence due to his sailor not currently sailing. SD confirmed that JMcG had sent a message saying he was willing to continue in the role and that he was planning to be back at Grafham. JG proposed a potential other person for the role. The committee agreed that SD should speak to JMcG in the first instance to understand his intentions and if he wanted to step down the role should be advertised to members wanting to be considered for the role.</p> <p>JG confirmed that he'd learnt a lot over the last week and that as a Class the Class NOR that SD had worked on was non negotiable with clubs that the Class visits. All local information should be separate documentation.</p> <p>JG confirmed the next event was in Chew Valley; work was underway on the NOR and the event to enable the event to be opened shortly.</p>

		<p>JG told the committee that he'd been discussing with SDG the Xmas Regatta; one option was for the Class to encourage sailors to join the SailJuice event at Datchet on 11th/12th December. JG said that if the Class could get 20 boats then the Class would have it's own start line. The committee said that they thought this was a great idea as it cut down on the Class "admin" by piggybacking off the organisation of another event and also supported the SailJuice series which was always a popular series for the Class. It also provided an event for those sailors who weren't attending Palamos.</p> <p>SDG confirmed that if it was possible then an "event only" could be set up on the website for boats to register with the Class "without paying" so that we could monitor how many boats. JG agreed to get in touch with the SailJuice to check whether this was possible.</p> <p>JG raised the timing of the 2022 British Nationals; Helensburgh (Scotland) had confirmed that they could host the Class between the Euro &amp; Worlds but it was a tight turnaround between the Nationals finishing and Worlds starting (4 days). Concern was expressed at overloading the calendar and potentially excluding sailors from attending. The committee asked JG to go away and look at:</p> <ol style="list-style-type: none"> <li>1. When 2023 Euro/Worlds are and could Scottish Nationals fit in</li> <li>2. Potential alternative venue for 2022 Nationals - to be North and maybe held Fri, Sat, Sun, Mon to maximise Scottish sailors being able to attend.</li> </ol>
7.	<b>International Sailing:</b>	<p>LB explained the thinking behind the recent team document that was sent out.</p> <p><b>Euro</b> Only 10 boats selected; always run as a Team with everyone staying in the same accommodation as easier to manage and coaches prefer this option.</p> <p>LB confirmed that she had looked at various options for accommodation; one was a large house but this was much further away and would need sailors to have either mini buses to transfer sailors to the venue or bikes. The other complexity that would be added with this option would be up to 6 sailors sharing bedrooms and also only 3 bathrooms between them all. LB confirmed that other considerations were about the role of the houseparent in terms of cooking, cleaning and generally managing a house of 20 young people of different ages. LB explained to the committee that this didn't feel like a viable option.</p> <p>LB explained that she'd booked the accommodation that was detailed in the team document as it was right by the Marina and walking distance to boats. LB explained that the costs were based on 3 people in an apartment with breakfast included. The accommodation was on Booking.com and didn't need a deposit paying and could be cancelled (without cost) up to 4 weeks before the event. Therefore, booking this accommodation didn't tie the Class or any sailors to it but did ensure that some accommodation had been secured at the venue as accommodation was going to be premium given the time of year (height of summer holidays).</p> <p>LB said that there could be an option to split the Euro Team budget as follows:</p> <ol style="list-style-type: none"> <li>1. Full Team participation, including team accomodation at Marina</li> </ol>

		<p>2. Part Team participation, everything <b>excluding</b> accommodation at Marina - i.e. sailors to arrange their own accommodation. This would allow younger sailors to travel with parents which could reduce the need for house parents for the older sailors.</p> <p>The committee agreed that it would be good to communicate this. LB agreed to split the budgets for these options to show these costs.</p> <p>LB also confirmed that the team plans included using 2 trailers + class rib to transport all the team boats to the event; this would be the most cost effective way of doing this. Questions were asked about boats then wanting to go onto the Worlds or not. LB confirmed that due to the Carnet boats would need to be on the trailer; it might be possible if there was a clean split in terms of one trailer going to the Worlds from the Euros and one trailer going back to the UK but this would need to be reviewed once the teams were selected.</p> <p>A question was raised about whether there were other “options” that would enable sailors to opt out of other parts of the Team. LB said that this was difficult and made it a lot more complicated and costs would increase for the rest of the Team. The committee agreed that having the 2 options communicated would be good.</p> <p><b>Worlds</b></p> <p>LB explained that looking at the venue there was only really one option of accommodation; a hotel next to the venue. However, in order to book this the Class could be at risk of having to pay a deposit and therefore the thinking was LB explained that the current thinking was for the accommodation aspect of the Team Budget to be removed with a recommendation that parents book into the “team” hotel via booking.com which if booking individual rooms meant there was a refund option. The committee agreed this sounded sensible.</p> <p>The committee agreed that it wasn't easy to navigate all the complexities.</p> <p>LB raised with the committee the potential of having other options for International support to help sailors gain further experience. The committee agreed that this was important. LB confirmed she was looking at French Nationals and Irish Nationals in 2022 - when she had dates she would have them added to the calendar.</p> <p>LB took away an action to send out a further communication to provide more information about the options and also to include a price “range” that included what the RYA funding might be.</p> <p><b>Palamos</b></p> <p>LB asked if the Class wanted to offer event support for Palamos - JL confirmed that the Youth Squad would be attending Palamos so they would have RYA coaches. TR confirmed that he would be travelling to the event to tow boats so would be available to offer coach support, if needed. The committee agreed that this should be offered to non Youth Squad boats and SDG would set up an “expression of interest” before committing.</p>
8.	Sailor Reps:	The Sailor Reps are planning a social at Itchenor; more details to follow.

9.	<b>AOB:</b>	<p><b>Sailor Ball:</b> CB thanked all involved in organising this and said it was a huge success.</p> <p><b>Event Photographs:</b> JL asked if someone could be on the water at events taking photographs as the Pwllheli photographs had been a huge hit with the sailors. The committee discussed having a professional photographer but agreed that this was probably cost prohibitive. The committee wondered if someone in the Class, like Jon Cawthorne, could use their own “good camera” and be on the water to take pictures. JG was tasked with building into the event planning.</p>
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**Meeting closed at 8:50pm**