



420 Monthly Committee Meeting

GBR International 420 Class Association

10th November 2020

Zoom Call

Attendees:

Simon Cook (SC)	Steve Davis (SD)
Sharon Davidson-Guild (SDG)	Lucy Bennett (LB)
Jon Meadowcroft (JM)	Andrew Taylor (AT)
Jess Lavery (JL)	Karen Fern (KF)
Julia Staite (JS)	Chris Braund (CB)
Emmy Walker (EW)	Joff McGill (JMG)
Clemency Evans (CE)	Tim Rush (TR)
Hector Bennett (HB)	

Apologies:

None

The meeting was opened at 7.30pm

Welcome from Chair

SC welcomed everyone to the committee and each committee member introduced themselves as the first meeting since the new committee elected.

Roles & Responsibilities

SC asked that each committee member review the roles and responsibilities circulated to ensure they understood the role and to highlight any changes/challenges.

SDG asked that each committee member provide a photograph and small bio that could be used to introduce the Class to the committee.

Safety

JMG confirmed that the Safety Policy needed updating; needed to cover basic principles:

- Risk Assessment
- Set of Policies & Procedures
- Guidance or Volunteers, Class specific

JMG indicated that he would like to include videos to help bring to life for volunteers; this was agreed.

The committee agreed that JMG should review the Safety Policy and documentation.

Administration Update

SC welcomed SDG as the Class Administrator; the committee agreed to purchase a laptop for use by the Class Administrator.

Class Website

SC advised the committee that it has been previously agreed to invest in developing a new website for the Class. SC stated that he'd put together a storyboard for the new format and he needed each committee member to take ownership of their own area to review the content and advise the new content.

The committee discussed communication strategies and it was agreed that JM would work with the sailor reps to develop stories and media coverage of the Class.

Sailing/Events

The committee discussed the EOS having to be cancelled. It was agreed that an extra event should be looked to be put in the calendar before Christmas to enable sailors to have the opportunity to race. It was noted that there was a challenge, in the current environment, with venues able/willing to take events. It was agreed that a location and date should be identified for a Christmas Regatta. SDG was to send a poll to ensure there was a desire to hold and whether 2 or 3 day was an option for people.

It was agreed that the Sailjuice series should be promoted more for the Class as it provided a great opportunity for sailors to race.

Training/Development

JL confirmed open training in December was underway; venues were being discussed. At present Oxford was looking likely to be the venue but this needed to be finalised.

The committee discussed other options for future training; recognizing that it was important for this to be spread across the UK to ensure more regional representation.

Class Boats

The committee was asked to review the documents presented by TR to the committee and provide further comments.

International Events

LB will pull together a list of potential events in 2021 to be put on the Class website.

Meeting closed at 8.35PM