

420 Class Committee Meeting

held on MS Teams at 7.30pm on 5 November 2024

Present: Gareth Greenfield, [James George?], Tom Jones, Sharon Davidson-Guild, Mark Howard, Alice Bailey, Claire Upton-Brown, Jeremy Carter, David Davies (for the start), Arthur Greaves, Ralph Cawthorne, Hennie Burlton and Bea Greenfield.

Apologies: Kirsten Kuhnert, David Fletcher, Tiffany Cawthorne, Ben Rayner, Arthur Greaves and Merle Nieuwland

1. Opening Remarks

- **Chair:** Gareth
- Overview of the recent updates within the 420 sailing community, including training, selections, and upcoming events.

2. Agenda Items and Discussions

2.1 Summer Event Selection Policy

- **Status:** Gareth acknowledged progress in discussions with Ian Walker but emphasised the need to finalize the policy.
- **Action Point:** Gareth to drive the completion and publication of the summer selection policy.

2.2 Grafham Training and Social Events

- **Discussion:**
 - Strategies to involve new sailors, improve communication about events, and organise socials for inclusivity.
 - Suggestions for using QR codes for registration and buddy systems for mentorship.
 - Need for a room booking confirmation for the Grafham event.
- **Action Points:**
 - Tom to confirm the Grafham booking with David F.
 - Sailor representatives to prepare a QR code for the WhatsApp group.
 - Plan a buddy system at Grafham for social and technical integration of new sailors.

2.3 Class Training Updates

- **Reports:**
 - Updates on training groups and attendance at recent events, including regional class training sessions.
 - Upcoming sessions are planned, but additional dates need confirmation.
- **Action Points:**
 - Mark to finalize the northern training date with Rhian Branwell.
 - Jeremy to coordinate with clubs to avoid calendar clashes.

2.4 Social Media and Marketing

- **Goal:**
 - Improve social media outreach, particularly using platforms like Facebook and Instagram, to promote training sessions and events.
 - Suggestions for leveraging footage from recent training events.
- **Action Items:**
 - Jeremy to post promotional materials for upcoming events and ensure cross-posting between platforms.
 - Sailor representatives to share and repost content to increase visibility.

2.5 International Events and Collaborations

- **Discussion:**
 - Opportunities to invite European sailors to UK events and participate in French and German 420 events.
 - Identified need for better coordination and invitations to ensure participation.
- **Action Points:**
 - Alice and Claire to post French and German contacts on Basecamp.
 - Gareth to draft formal invitations to European sailors for key UK events.

2.6 Trailer Accident in Italy

- **Status:**
 - The insurance claim process for the trailer accident is ongoing. Options for legal action were discussed.
 - Recommendation to evaluate legal coverage through insurance.
- **Action Point:**
 - Tom and Alice to explore legal options and update the committee offline.
 - Alice and Claire to post French and German contacts on Basecamp.

2.7 Planning for End-of Season Event

- **Updates:**
 - Logistics for Grafham end-of-season event are on track, including rib arrangements and PRO confirmation.
 - Potential need for hiring additional RIBs.
- **Action Points:**
 - Tom to check RIB availability with local clubs and sports centres.
 - Mark to ensure the training budget covers associated costs.

2.8 2025 Event Calendar

- **Plan:**

- Tentative dates and locations for the 2025 season were reviewed. Grafham and other key venues have been provisionally secured.
- Finalisation pending confirmation of an autumn sea event.
- **Action Points:**
 - Gareth to finalise the autumn event venue.
 - Ian to assist in drafting a comprehensive Notice of Race for the 2025 calendar.

Action Points Summary

Action Item	Assigned To	Due Date	Notes
Finalise summer selection policy	Gareth	By next meeting	Coordinate with Ian Walker
Confirm Grafham room reservation	Tom / David F	ASAP	Include logistical details
Prepare QR code for WhatsApp group registration	Sailor Reps	By Grafham event	Ensure inclusion of new sailors
Finalise northern training date	Mark/Rhian Branwell	ASAP	Resolve any scheduling conflicts
Promote training on social platforms	Jeremy	Ongoing	Ensure cross-platform visibility
Draft invitations for international collaboration	Gareth	Before year-end	Target French and German sailors
Explore legal actions for trailer accident claim	Tom/Alice	ASAP	Pursue options to protect insurance
Confirm RIB availability for end-of-season events	Tom	Before event	Check with Grafham and nearby clubs
Finalize venue for autumn 2025 event	Gareth/David F	By year-end	Include coastal location options